

## Drafting & Design Scholarship Summary/Checklist

This checklist is designed to assist when establishing, administering and disbursing a new scholarship,

Scholarship Details	
Proposed scholarship title or name: <i>(refer Naming Policy)</i>	Pindan Drafting & Design Scholarship
Sponsor(s)/donor(s):	Pindan
Scholarship centrally managed:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - Reason: _____
Cost centre for funding:	TBC
School/Department/ Area/Divisional contact person:	Name: Lynn Hanich <a href="mailto:Lynn.Hanich@pindan.com.au">Lynn.Hanich@pindan.com.au</a> 08- 94637162  Title: Human Resources Manager
Funds already available:	<input checked="" type="checkbox"/> No, - TO BE MADE AVAILABLE ONCE SCHOLARSHIP FINALISED
Communication and advertising scholarship:	<input checked="" type="checkbox"/> TAFE to build into Product & Services Catalogue <input checked="" type="checkbox"/> Message via the Official Communication Channel <input checked="" type="checkbox"/> Poster displayed in Student Services Offices <input checked="" type="checkbox"/> Promotion by the Prospective Student Services Officers <input checked="" type="checkbox"/> Enews posting  <input type="checkbox"/> Press advertisement/release, staged event, photo shoot will be the responsibility of Pindan <input type="checkbox"/> Other: ____Company may consider additional means of advertising____

Scholarship Attributes	
Type of scholarship:	<input checked="" type="checkbox"/> Scholarship/Bursary <input type="checkbox"/> Medal <input type="checkbox"/> Prize
Applicable to:	<input checked="" type="checkbox"/> Diploma of Building Design <input type="checkbox"/> Other or combination, please specify: _____
Available to:	<input checked="" type="checkbox"/> All students <input type="checkbox"/> Full-time students only <input type="checkbox"/> Part-time students only <input type="checkbox"/> Other, or combination, please specify: _____
Number of scholarships to be allocated per annum:	1 Drafting & Design Scholarship
Duration of Scholarship eg 1 semester, 4 years:	Normal expected remainder of Diploma
Dollar value of scholarship and breakdown of benefits:	Total \$ 5000 per annum.(maximum of two years) to be paid in two instalments. \$2,500 on commencement of scholarship and \$2,500 on satisfactory completion of relevant studies and performance throughout on the job training.

	<p><i>Please tick applicable benefits:</i></p> <input type="checkbox"/> Tuition fees <input type="checkbox"/> Consumable Fees <input type="checkbox"/> Amenities and Services Fees <input checked="" type="checkbox"/> Cash payment <input type="checkbox"/> Other, please specify: Paid vacation work and opportunity for part-time work (1 or more days per week depending if student fulltime or part-time)
Tax implications for student (refer to Appendix B) :	<input checked="" type="checkbox"/> Yes, please specify: THERE IS A REQUIREMENT THAT THE STUDENT WORK FOR THE COMPANY DURING VACATION PERIODS , therefore the cash payment as well as the payment for the work will be taxable for the student
Tax implications for Central TAFE	N / A
Is scholarship in perpetuity (i.e. ongoing)?:	Initially 1 year with plans for ongoing relationship with Curtin
Primary Selection Criteria:	<input checked="" type="checkbox"/> Academic Merit as demonstrated by assignment and at interview <input type="checkbox"/> Financial Hardship <input type="checkbox"/> Educational Disadvantage <input type="checkbox"/> Community Achievements/Leadership <input type="checkbox"/> Other or combination ENROLLED INTO 2 <sup>nd</sup> or 3 <sup>rd</sup> year Diploma of Building studies at Central TAFE
Secondary Selection Criteria:	<input type="checkbox"/> Academic Merit <input type="checkbox"/> Financial Hardship <input type="checkbox"/> Educational Disadvantage <input type="checkbox"/> Community Achievements/Leadership <input checked="" type="checkbox"/> Other or combination  <b>INTERESTED IN A CAREER WITH PINDAN</b>
Other Essential Criteria:	<p><i>Tick if applicable to scholarship and specify details:</i></p> <input checked="" type="checkbox"/> Year level of course: 2nd or 3 <sup>rd</sup> year <input checked="" type="checkbox"/> Citizenship: AUSTRALIAN CITIZEN, PERMANENT HUMANITARIAN VISA, PERMANENT RESIDENT, NEW ZEALAND CITIZEN <input checked="" type="checkbox"/> Gender: EITHER <input checked="" type="checkbox"/> Age or student cohort eg school leaver, mature age student etc ANY AGE
Holder of another scholarship:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Details if not clear cut: DETERMINED ON A CASE BY CASE BASIS
Is eligibility to be re-assessed:	<input checked="" type="checkbox"/> Yes, please specify how often: EACH SEMESTER AND AT THE END OF EVERY VACATION EMPLOYMENT PERIOD
Termination conditions:	<input checked="" type="checkbox"/> Change of enrolment status (if not relevant for company) <input checked="" type="checkbox"/> Unsatisfactory performance <input checked="" type="checkbox"/> Academic Misconduct <input checked="" type="checkbox"/> Other, please specify: UNSATISFACTORY VACATION EMPLOYMENT PERFORMANCE

<b>Application (to include Privacy statement and applicant declaration)</b>	
Scholarships application available from:	<input checked="" type="checkbox"/> Study area reception
Documentation or additional material required with application:	<p><i>Tick if applicable to scholarship and specify details:</i></p> <input checked="" type="checkbox"/> Portfolio including assignment completed in previous semester plus covering letter <input checked="" type="checkbox"/> CV <input checked="" type="checkbox"/> Academic transcript <input type="checkbox"/> Financial details

	√ Written nomination, FROM ACADEMIC or personal reference
Application submitted to:	√ Study area reception
Application Deadline:	Date: Advertise as soon as confirmed.
Contact person for enquiries	Name: Learning Portfolio Administrator          Phone: 9202 4307